The Locust Valley Historical Society Inc, (LVHS)

Ethics Policy

It is the policy of Locust Valley Historical Society (LVHS) that its Board Members and Trustees, Executive Committee and Volunteers and/or Employees uphold the highest standards of ethical, professional behavior. To that end, these board members and/or trustees/directors, executive committee and volunteers and/or employees shall dedicate themselves to carrying out the mission of this organization and shall:

1) ***Accept*** as a personal duty the responsibility to keep up-to-date on emerging issues and to conduct themselves with professional competence, fairness, impartiality, efficiency, and effectiveness.

2) ***Act*** in such a manner as to uphold and enhance personal and professional honor, integrity and the dignity of the profession.

3) ***Avoid and Refrain from*** any interest or activity that is in conflict with the conduct of their official duties.

4) ***Build*** professional reputations on the merit of services and refrain from competing unfairly with others.

5) ***Collaborate*** with and support other professionals in carrying out LVHS's mission.

6) ***Conduct*** organizational and operational duties with positive leadership exemplified by open communication, creativity, dedication, and compassion.

7) ***Demonstrate*** the highest standards of personal integrity, truthfulness, honesty, and fortitude in all activities in order to inspire confidence and trust in such activities.

8) ***Engage*** in carrying out LVHS's mission in a professional manner.

9) ***Exercise*** whatever discretionary authority they have under the law to carry out the mission of the organization.

10) ***Hold*** paramount the safety, health and welfare of the public in the performance of the society's duties.

11) ***Keep*** the localities served informed about historical and cultural issues affecting it.

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12) ***Protect*** and respect privileged information to which they have access in the course of their official duties.

13) ***Recognize*** that the chief function of LVHS at all times is to serve the best interests of the localities it serves.

13) Respect the structure and responsibilities of the board of directors, provide them with facts and advice as a basis for their making policy decisions, and uphold and implement policies adopted by the board of directors.

14) ***Serve*** with respect, concern, courtesy, and responsiveness in carrying out the organization's mission.

15) ***Strive*** for personal and professional excellence and encourage the professional developments of others.

16) ***Take*** corrective measures, through administrative procedures, on any Board Member, Trustee, Executive Committee Officer, Employee/Volunteer (titled and untitled) for violation of any of these ethics policy mandates.

8) ***Treat*** with respect and consideration all persons, regardless of race, religion, gender, sexual orientation, maternity, marital or family status, disability, age or national origin.